



# PREMIERE DESIGN SOLUTIONS, INC

2900 Glades Circle, Suite 700, Weston, FL 33327

Tel: (954) 237-7850 Fax: (954) 337-2332

July 3, 2013

Mr. Dominic Orlando, P.E.  
Public Services Director  
City of Dania Beach  
100 W. Dania Beach Boulevard  
Dania Beach, FL 33004

**REF: Professional Engineering Services  
Drainage Improvements at Taylor Lane  
PDS Project Number 13110015**

Dear Mr. Orlando:

Premiere Design Solutions, Inc. (**PDS**) is pleased to submit this proposal to the City of Dania Beach (Client), to provide professional engineering and surveying services for proposed drainage improvements along Taylor Lane. The project is bounded on the west side by existing City owned property that previously served as access to existing lift station No. 10, and is bounded on the east by NE 7<sup>th</sup> Avenue.

It is our understanding from the Client that the adjacent owners using Taylor Lane as main access to their properties have begun drainage improvement plans to alleviate the flooding fronting their properties. PDS will coordinate with the regulatory agencies and the representatives of the adjacent owners to develop engineering plans to be submitted for permitting.

## **SCOPE OF SERVICES**

In order to meet the Client's need for this project, **PDS** will need to complete the following tasks:

### **Task 1 – Surveying Services - \$2,400**

This proposal includes limited surveying services for the purposes of verifying topography and ROW information. This will be provided by Flynn Engineering. Flynn Engineering currently serves as the engineer for G&G Shipping. In addition **PDS** shall coordinate with the City of Dania to obtain existing plat information for the purposes of ROW determination. In the event that additional topography is needed to complement the information received, **PDS** can as part of this task obtain the necessary information in the field. This task does not include a signed and sealed survey.

**Task 2 – Drainage Development Plan and Calculations - \$3,800**

PDS shall prepare a drainage development plan to be presented to the City of Dania Beach for the proposed improvements. The development plan shall be accompanied by calculations to ensure at a minimum, water quality, determination of flood plain elevations, allowable discharge, identification of outfall, dry retention design and capacity and adequate pipe sizing.

As part of this task, PDS will meet and will coordinate with the regulatory agencies having jurisdiction over the project.

**Task 3 –Engineering Plans Preparation - \$18,000**

PDS shall prepare engineering plans consisting of paving, grading and drainage plans and necessary details to an approximate 60% completion level for the purposes of submitting to the regulatory agencies.

**Reimbursable Expenses**

PDS has provided an estimate for reimbursable expenses including but not limited to mileage, plan reproduction, etc. The Client will only be billed for expenses incurred. In the event the estimated amount will be exceeded PDS will notify the Client.

**PROPOSED COST OF SERVICES**

PDS can complete the tasks as described in the scope of services for a lump sum contract of **\$24,200.00**. In addition, PDS estimates an allowance of **\$500** for reimbursable expenses.

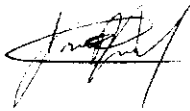
**PROPOSED TIME SCHEDULE**

PDS estimates completion time for the tasks to be approximately two (2) months.

We value the opportunity to provide our professional services on this exciting project. If you decide to accept this proposal, please sign below and return an executed copy to our office. If you have any questions please call us at (954)-237-7850

Sincerely,

**PREMIERE DESIGN SOLUTIONS, Inc.**



Luis J. Jurado, P.E.  
President

## **Contract Terms and Agreements**

1. This contract agreement is for a lump sum fee plus reimbursable expenses. Any work performed outside of the scope of work outlined in this proposal will be billed based in the hourly rates provided herein.
2. All permit fees are paid by the Client. Permit fees paid directly by **PDS** will be invoiced to the Client at cost plus an 18% finance charge.
3. Invoices are due net 30 days from invoice date.
4. Any invoices past due more than 30 days will accrue a 1.5% interest per month fee.
5. Client agrees to pay expenses incurred by **PDS** including telephone calls, telegrams, shipping and postage, plan reproduction and written document reproduction.

### **Contract Billing Rates Schedule of Fees**

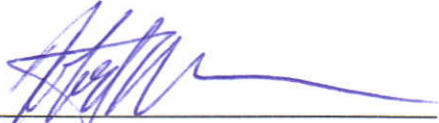
<u>Personnel</u>	<u>PDS Office Rate (Hourly)</u>
1. Principal	\$130
2. QA/QC Manager	\$115
3. Project Manager	\$110
4. Project Engineer	\$85
5. CAD Technician	\$57
6. Clerical	\$50

<u>Reimbursable Expenses</u>	<u>Rate (Unit)</u>
1. Plan Reproduction (24" x 36")	\$2.25/ea
2. Standard Copies (11"x 17")	\$0.60/ea
3. Standard Copies (8.5" x 11")	\$0.35/ea
4. Mileage	\$0.565/ea (2013 rate)


---

**AUTHORIZATION**


**Kindly sign and return this authorization at your earliest convenience.  
Premiere Design Solutions, Inc.  
will proceed upon receipt of authorization.**

By:   
Mr. Robert Baldwin  
City Manager

Date: 7/23/13

By:   
Luis Jurado, P.E.  
President

Date: 7/23/13

By:   
Mr. Dominic F. Orlando, P.E.  
Public Services Director  
As to "scope of services"

Date: 7/23/2013

